



LOWTHER PRIMARY SCHOOL NURSERY WAITING LIST REGISTRATION FORM
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Surname		First name	
Address		DOB	
		Male / Female	
		Post code	
Parent 1 Name and title	Miss/Mrs/Ms/Mr/Dr/Other	Occupation:	
Mobile No:		Email:	
Parent 2 Name and title	Miss/Mrs/Ms/Mr/Dr/Other	Occupation:	
Mobile No:		Email:	

Name of Current Nursery or Playgroup (we will contact them for transition files):

Siblings	d.o.b.	School attended

30 hour places may be available with a code from HMRC www.childcarechoices.co.uk	Morning 8.30am – 11.30am	Afternoon 12.30pm - 3.30pm	Either <input type="checkbox"/> 30 hour <input type="checkbox"/>
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<p>Please indicate below if your child has any medical conditions or allergies:</p> <p>Asthma <input type="checkbox"/></p> <p>Allergies (please specify) _____ <input type="checkbox"/></p> <p>Eczema <input type="checkbox"/></p> <p>On-going medical conditions (please specify) _____ <input type="checkbox"/></p>	<p>Please indicate below if your child has been or is due to be, seen by any of the below services:</p> <p>Adoption or Fostering Team <input type="checkbox"/></p> <p>Child Developmental Clinic <input type="checkbox"/></p> <p>Community Pediatrician <input type="checkbox"/></p> <p>Health visitor (name) _____ <input type="checkbox"/></p> <p>Occupational Therapist <input type="checkbox"/></p> <p>Social Worker (name) _____ <input type="checkbox"/></p> <p>Speech and Language <input type="checkbox"/></p>
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The information provided above will be treated in the strictest confidence. We may need to contact you for further details. It is in your child's best interest for us to be aware of any needs your child may have. Failure to disclose relevant information may affect the nursery provision for your child.

PLEASE NOTE: The acceptance of a nursery place does **NOT** guarantee a place in Reception class. There is a separate application process for starting primary school and this should be made through the Local Authority – further info available at www.richmond.gov.uk or just ask at the school office

Nursery

We currently have 26 part-time morning places (8.30am – 11.30am) and 26 part-time afternoon places (12.30pm to 3.30pm) in our nursery. Offers for a place in the nursery are made using the same set of criteria as for the reception classes.

- Looked after children who are in public care
- Children who have an exceptional medical, social or educational need that requires their attendance at a particular school
- Children who have siblings attending the school
- Children living closest to Lowther Primary School
- Limited places will be offered to stay 8.30 to 3.30pm (7 hours) For parents who are entitled to 30 hours funding and taking 5 days per week this will mean that there will be an additional 5 hours per week to pay at £8 per hour. Priority will be given to parents who are entitled to the 30 hour funding (15 hours Universal and 15 hours Extended). The offer is dependent on the parents having a 30hr code from HMRC, this has to be re-applied for every 3 months and completing the necessary forms from the school office.
- For parents who are not entitled to 30 hour funding there is an option to apply for the extended hours at £8 per hour dependant on availability. This could be for 1 or more days per week.
- Additionally, we are able to offer a small number of lunch time places from 11.30am to 12.30pm. Morning children have the option to stay an additional hour and afternoon children can arrive one hour earlier. This will be charged at £8 per hour or deducted from any 30 hour funding entitlement.
- All extended hours places will need to be booked and paid in advance each half term with Mrs Day in the school office. Invoices will be sent at the beginning of each half term and must be settled within the date specified. Lowther School reserves the right to refuse extended hours if payment is not made.
- Children staying for the lunchtime session will need to be provided with a healthy packed lunch in line with school expectations.
- To check eligibility for 30 hour funding visit www.childcarechoices.gov.uk

We will accept registration forms once a child has turned 2 years old. The children need to be 3 years old by the end of August to qualify for a September start.

The deadline for applications is the end of March for entry in September.

If we are not oversubscribed , children who turn 3 between September and December may be admitted to the Nursery the following January.

Please either email the application to info@lowther.richmond.sch.uk or post it to Lowther Primary School, Stillingfleet Road, Barnes, SW13 9AE.

We will contact you by phone at the end of April to let you know if you have a place. We will invite all parents who have been offered a nursery place to come into school for a visit with their child sometime during the Summer Term.

If you wish to visit the nursery prior to this please call us on 020 8748 3984 to arrange a date.